

MERIDIAN STREET UNITED METHODIST CHURCH
CHILDREN'S DAY IN NURSERY SCHOOL & TRADITIONAL PRESCHOOL
REGISTRATION FORM--SCHOOL YEAR PROGRAM
Begins in Mid-August and runs through the end of May

PLEASE PRINT--Complete one form for each child. (or submit online)

CHILD'S NAME _____ (nickname) _____ BIRTHDAY _____

GUARDIAN #1 _____ PHONE h) _____ w) _____ cell) _____

GUARDIAN #2 _____ PHONE h) _____ w) _____ cell) _____

ADDRESS _____ ZIPCODE _____

Email address(es) _____

(by providing your email you are agreeing to receive regular email communication regarding CDI _____ (initial here)

MEMBER OF MSUMC: YES _____ NO _____

SIBLING IN CDI PROGRAM: YES _____ NO _____

AGREE TO PHOTO RELEASE: YES _____ NO _____

ANY KNOWN ALLERGIES: YES _____ NO _____ (If yes, fill out FAAP)

I am enrolling my child in the following Nursery school classes: * 2 day min/4 day max* Tuition: \$130/mo. per day; Registration Fee: \$150

Lambs (9 mos. by 9/1)	Bumblebees (12 mos. by 9/1)	Ducklings (2 by 12/31)	Teddy Bears (2 by 9/1)	Butterflies (3 by 12/31)
<input type="radio"/> Tuesday	<input type="radio"/> Tuesday	<input type="radio"/> Tuesday	<input type="radio"/> Tuesday	<input type="radio"/> Tuesday
<input type="radio"/> Wednesday	<input type="radio"/> Wednesday	<input type="radio"/> Wednesday	<input type="radio"/> Wednesday	<input type="radio"/> Wednesday
<input type="radio"/> Thursday	<input type="radio"/> Thursday	<input type="radio"/> Thursday	<input type="radio"/> Thursday	<input type="radio"/> Thursday
<input type="radio"/> Friday	<input type="radio"/> Friday	<input type="radio"/> Friday	<input type="radio"/> Friday	<input type="radio"/> Friday

I am enrolling my child in the following Preschool class(es): Tuition: \$450/mo.; Registration Fee: \$150; Fun Friday: +\$130/mo.

Orange Fish/Blue Birds (3 by 9/1)	Green Frogs/Yellow Giraffes (4 by 9/1)
<input type="radio"/> Tuesday, Wednesday, Thursday	<input type="radio"/> Tuesday, Wednesday, Thursday
Must be confidently & independently potty trained	4+ or 5 and not yet ready for Kindergarten
<input type="radio"/> Fun Friday* (optional- additional \$130/mo.)	<input type="radio"/> Fun Friday* (optional- additional \$130/mo.)

***must be enrolled in Orange Fish/Blue Birds or Green Frogs/Yellow Giraffes to attend Fun Friday**

Registration is on a first come first serve basis. Once a class has filled a wait list will be formed. Forms from current families and church members will be accepted starting the first day after winter break. New families may begin registering on February 1st. All class placements are at the discretion of the director.

A NON-REFUNDABLE, NON-TRANSFERABLE registration fee as noted above per child needs to accompany this form to reserve your position in the School Year session until June 1. At that time, a NON-REFUNDABLE & NON- TRANSFERABLE advance payment of one month's tuition will be due June 15. After this date, all unsecured positions will be released to the next person on our waiting list. This advance payment will be credited to your account as tuition for August. All prepaid tuition payments are NON-REFUNDABLE & NON- TRANSFERABLE unless you are moving from Marion County or the contiguous counties. Minimum enrollment is required for each class to be offered. Registration is on a first come first serve basis.

PLEASE SIGN AND DATE THE CONTRACT ON THE BACK OF THIS FORM

**CHILDREN'S DAY IN CONTRACT
SCHOOL YEAR PROGRAMS**

I agree to comply with the policies and procedures of Meridian Street United Methodist Church's Children's Day In Program as set forth in the Children's Day In Parent Handbook. In summary, these policies are as follows:

CDI Fees

A *non-refundable, non-transferable* registration fee must accompany this completed registration form for each child. August tuition is due by June 15. If payments are not received by these dates, unsecured positions will be released to the next person on our waiting list. All prepaid tuition payments are *non-refundable & non-transferable* unless moving from Marion County or the contiguous counties. If you are registering after any of the above due dates, any previously due payments must be made in full upon registration. Registration is on a first come first serve basis.

Tuition Policies

1. All registration fees and tuition paid in advance are *non-refundable and non-transferable unless* moving out of Marion County and the contiguous counties.
2. August tuition will be billed on June 1st with payment due on June 15th. After this date, all unsecured positions will be released to the next person on our waiting list. All other monthly tuition payments will be billed on the 15th of the month with payment due by the 1st of the month. A \$5.00 late tuition fee is added per child after the 1st of the month for the first late payment and the late fee increases with each late payment.
3. If you are unable to pay your tuition, please contact the CDI office to work out a payment plan. If you are unable to work out or honor a payment plan we will have to ask you to leave the program.
4. There will be a \$25 charge on all returned checks, payable in cash or a certified check.
5. Tuition checks should be made payable to Meridian Street CDI and brought or mailed to the CDI office at Meridian Street. Online payment options are also available.
6. No refunds will be made if the school is closed due to unavoidable circumstances such as bad weather or building maintenance problems.
7. Thirty days written notice is required for a child's withdrawal from the program. Parents are responsible for the entire amount of tuition through the thirty day period.
8. Parents will be assessed a late pick-up fee of \$1.00 per child for every minute a child is left past dismissal time.

School Year Tuition and Fees:			
Class	Days	Reg. Fee	Monthly Tuition (10 = payments)
Preschool & Pre-K	T, W & Th	\$150	\$450
	+Fun Friday		\$130
Nursery school	2 days/week	\$150	\$260
	3 days/week	\$150	\$390
	4 days/week	\$150	\$520

Absences

I understand that if my child is absent from the program for illness or other reasons, I will continue to pay tuition unless he/she is formally withdrawn.

Health

I agree that my child will be in good health and free of communicable diseases each day he/she participates and will have the necessary immunizations or required waivers. Please refer to the State Board of Health guidelines outlined in the CDI Parent Handbook.

Refunds

I understand no refunds will be given for program cancellations.

Illness or Injury

In the event of serious illness or accident as determined by the Director or other personnel designated by the Director, I understand that an ambulance will be summoned to transport the child to a medical facility. I agree to assume the responsibility for any and all costs incurred for the ambulance service and/or emergency medical care provided.

Date _____ Signed _____
(Parent or Guardian)